TRAFFIC RECORDS COORDINATING COMMITTEE (TRCC)
~ Technical Council Meeting ~

MINUTES
~ FINAL ~
DATE: February 13, 2018
TIME: 10:00 a.m.
LOCATION: 1970 West Broad Street, Columbus, Ohio 43223
ODPS Conference Room 1106

ATTENDEES
Technical Council
*Jeff Anspach (Buckeye State Sheriff's Association); *Keith Church (ODPS-IT); Jamie Doskocil, Co-Chair (OSHP);
Jerome Ferguson, Sr. (ODPS-BMV); *Tom Gwinn (OSHP); *Michael McNeill (ODOT); *Sue Morris (ODPS-EMS);
Robin Schmutz, Chair (OSHP); *Janille Stearmer (Homeland Security); Jordan Whisler (OARC/MORPC); and *Keith
Willoughby (Federal Motor Carriers Safety Administration (FMCSA)).

* Member Agency Representative

Quorum not present

ABSENT
County Engineers Association of Ohio; Federal Highway Administration (FHWA); Federal Motor Carriers Safety
Administration; National Highway Traffic Safety Administration; Ohio Association of Municipal/County Court Clerks
(OAMCCC/FCMCC); Ohio Chiefs of Police Association; Ohio Department of Health; Ohio Department of Public
Safety (Emergency Management Agency, Criminal Justice Services); Ohio Insurance Institute; Public Utilities
Commission of Ohio; and Supreme Court of Ohio

Minutes
Sherry Harkness (OSHP)

GUEST
Jeffrey Dripps (ODPS-Procurement); Sgt. Geoff Freeman (OSHP); Kristina Grooms (OSHP-Fiscal); Patricia
Kovacs; Ohio Bicycle Federation

Welcome and Introduction
The meeting was called to order at 10:08 a.m. The list of TRCC council members was circulated for review and updates.
All those present introduced themselves and which organization they were representing (attendance above).

ACTION ITEMS
PERSON RESPONSIBLE
DEADLINE

None

Review and Approval of Minutes (12/20/17)
The meeting minutes from December 20, 2017 were reviewed and a motion to approve without change was presented:

Motion failed due to lack of quorum. (Tabled for next meeting.)

ACTION ITEMS
PERSON RESPONSIBLE
DEADLINE
Approval of meeting minutes from December 20, 2017, tabled until next meeting scheduled for May 15, 2018.
Jamie Doskocil
May 15, 2018

~ NEW BUSINESS ~

Grant Funding Update ~ Jamie Doskocil
The 2018 budget and grant funding update were presented and discussed.

**FFY 2018 Expenditures** (Attachment 1)
- FFY 1st Quarter funds
  - Drivers Records Retrieval ($30,550.02 spent with $156,449.09 remaining) – almost complete
  - Citation Tracking ($320.00 spent with $1,816,469.43 remaining)
  - Have begun receiving invoices from other projects
- eCitation vendor contracts from APSS/Alert, TAC, and CMI have been signed. Once interface project is complete, all the LEAs that use these services will then also qualify for the in-car printers.
- Baldwin Group contract signed – connecting OLEIS users to their local Mayor’s Courts.
- STRAVA contract signed – Controlling Board approval was needed (and received) due to the funding amount prior to execution of contract.
- EMS Tablet Project – 600 tablets ordered.
- Total Stations/Crash Reconstruction – currently in the procurement process (DAS reviewing).
- OH-1 Rewrite Consultant – approved by NHTSA, moving forward.
- Drivers Records Retrieval Project near completion.
  - Will be provided as an OLEIS software update
  - Training will be offered once released
  - Mid-March projected release date
Grant Funding Update (con’t):

**FFY 2018 Budget and Proposed Projects to Date** (Attachment 2)

The Council reviewed and discussed the FFY 2018 Budget & Proposed Projects.

- $5,400,000 has been allocated.
- Funds can be re-appropriated/reallocated as needed as some projects may be over appropriated.
- OSHP Tablet Pilot Project and the OSHP UAV have not yet been submitted to NHTSA for approval. Awaiting final details for each project prior to submitting.

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**Roundtable Highlights**

**OH-1 Update ~ Sgt. Freeman & Tom Gwinn**

The Crash Committee has completed the review and updates to the OH-1 Crash Report and the Council discussed some of those changes. Some changes were:

- Captions added related to autonomous vehicles
- Roadway/intersection – capture additional information
- Roundabout information collected
- Distracted Driver information added
- Secondary Crashes – capture additional information
- Drug Results – more detail

ODPS Director has approved the changes. The final draft was distributed throughout the Council for review. Recommendations are available, contact Jamie Doskocil if a copy is needed.

Forward to NHTSA for review to ensure that it meets the required standards (e.g., MMUCC standards).

ODPS IT has begun the data validations.

Quality Assurance testing will begin late summer (2018) and scheduled to go live January 1, 2019. Deadline is March 31, 2019.

**Traffic Records Forum Call for Abstracts ~ Jamie Doskocil**

The next Traffic Records Forum will be held in Milwaukee, WI. NHTSA has encouraged Region 5 states to to attend. As a reminder, the Council previously approved $10,000 for TRCC travel & training. If interested in attending, contact Jamie Doskocil. In addition, there has been a call for abstracts. The deadline for submission is April 20th. Submit request to forum@atsip.org.

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**Project Proposals**

**Magnetic Stripe Readers ~ Jamie Doskocil** (Attachment 3)

In July 2018, the Council approved the purchase of Magnetic Card Readers as a supplement to the in-car printer project. From this approval 650 magnetic stripe readers were ordered and have been distributed. This request is for the approval to purchase an additional 500 to 650 units.

**ACTION:** Motion to purchase 500 to 650 Magnetic Card Readers as a supplement to the in-car printer project. Request has been tabled until next meeting due to lack of quorum.

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**Core Area Updates**

**Strategic Plan Updates ~ Jamie Doskocil**

The TRCC Strategic Plan Core Area Leads will be contacted by Jamie Doskocil for updates to their Goals and Objectives as it pertains to their individual core areas. Reminder to all to forward any changes and/or updates as they occur so the Strategic Plan core areas can be updated, modified, and/or removed accordingly.
Core Area Updates (con’t)

Crash ~ Tom Gwinn

*Crash Reports:* Agencies have been identified that have failed to report crashes for varying reasons. Emails have been sent to agencies, as well as LEADS notifications posted in order to reduce the lack of reporting. With that, several of those agencies are now reporting.

*Fatal Statistics:* There was an increase of fatal crashes in 2017 by about 4% (↑ 3.9% from 2016). Total number of fatal crashes for 2017 is 1,178 (final numbers have not yet been confirmed).

*Electronic Crash Submissions:* Currently 69% to 70% electronic submissions including third party vendors. (This reflects the number of crashes being submitted electronically, not the number of agencies submitting electronically.) Inquiries continue to be received from LEAs. OSHP has been in discussions with Cleveland PD. OSHP also continues to work with Hamilton County. OSHP will continue to reach out to the larger metro areas (Lucas County/Toledo, Hamilton County/Cincinnati, etc.)

Driver and Vehicle Services ~ Jerome Ferguson

In an effort to provide Ohio courts with another option to submit convictions and suspensions electronically to constituents' driver records, the BMV has made available a link on the Government Access Only portion of the Ohio BMV Website. This will be an alternative option for submitting convictions to the BMV. Courts will now be able to receive access to enter UTTs and suspensions, view 3-year driving records, and reinstatement requirements when properly credentialed. This will be a secure, electronic method for transferring traffic violations and other personal information that went live January 9, 2018.

Courts using the Government Access portion:
- 12 courts currently using with multiple users
- 40+ mayors & small courts working towards using
  The smaller courts that do not have the funding can utilize this systems at no cost.
- Larger courts sending via FTP

Jamie Doskocil mentioned that during discussions with the Baldwin Group, they indicated that the fall Mayors Court Clerk conference may be a good opportunity to present. This may be a good opportunity for BMV to present their new system.

Roadway Data ~ Michael McNeal:

A kickoff meeting was held in January with STRAVA to begin the process, gather the team, and moving forward with the data collection. Data should be delivered within the next couple of months.

eCitation/Adjudication ~ Jamie Doskocil

*Printer Project/eCitation –* Continue to distribute printers, provide demonstrations, and assist with set-up issues. Approximately 700 printers remaining/195 LEAs have received printers/1,867 printers distributed.

*Magnetic Card Readers (in-car printer project expansion):* Ordered and received 650 and of those most have been distributed. More are needed.

EMS/Injury Surveillance (EMS) ~ Sue Morris

600 tablets have been ordered. Many transport agencies are anxious to receive and start using the tablets. Once received training will be developed if necessary.

Data Use and Integration ~ Jamie Doskocil

- Plan to begin working on the traffic records inventory.
- NHTSA to review the revised Crash Report (OH-1) to compare to the current MMUCC standards.
- NHTSA has requested a nightly upload from our system vs the weekly submission that they are currently receiving.

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OLD BUSINESS

Action Items

Current/Pending Action Items
- Submit TRCC approved projects to NHTSA For final approval (OSHP UAV and OSHP Tablet Project)
**Action Items (con’t)**

**On-Going Action Items**
- Quarterly reporting on Strategic Plan’s Projects and Objectives. *Program Leads*
- Send requests for NHTSA’s GO Team to Jamie Doskocil, as needed. *All*
- Notify Jamie Doskocil or Tom Gwinn of any staff changes within Law Enforcement and the council in order to keep contact information current. *All*

**Action Items Completed Since Last Meeting**
- Submitted TRCC approved project to NHTSA for final approval (OH-1 Consultant).
- Final recommendations on the OH-1 rewrite were approved by the Director of Public Safety and released.

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**OPEN FORM**

*Westerville Police Officers.* Two Westerville Ohio police officers (Anthony Morelli and Eric Joering) were fatally shot Saturday, February 10, 2018 in the line of duty. Capt. Schmutz stated that the Council plays an important role in keeping our officers safe (e.g., eCitations – officers off the road faster), as well as improving the safety of all of those on the roadways. The Council is asked to continue to bring ideas forward.

*Ohio Homeland Security.* Brian L. Quinn was appointed as the Executive Director of Ohio Homeland Security.

*EMS.* Have completed a study on motorcycle crashes, once complete will share with the Council.

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**SUMMARY of ALL ACTION ITEMS**

- Approval of meeting minutes from December 20, 2017, tabled until next meeting scheduled for May 15, 2018. Jamie Doskocil
- Magnetic Stripe Reader project proposal tabled until next meeting scheduled for May 15, 2018. Jamie Doskocil
- Baldwin Group contact information forwarded to Jerome Ferguson Jamie Doskocil

**ATTACHMENTS**

- Attachment 1 – FFY 2018 Expenditures
- Attachment 2 – FFY 2018 Budget and Proposed Projects to Date
- Attachment 3 – TRCC Project Proposal - Magnetic Stripe Readers

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**ADJOURN**

*Action: Motion to adjourn. Meeting adjourned at 10:55 a.m.*

**NEXT MEETING**

*Tuesday, May 15, 2018 at 10:00am*

Ohio Department of Public Safety – Conference Room 1106

1970 West Broad Street, Columbus, Ohio 43223