## Traffic Records Coordinating Committee (TRCC)

### Technical Council Meeting

#### Minutes ~ Final ~

**Date:** February 13, 2020  
**Time:** 10:00 a.m.  
**Location:** 1970 West Broad Street, Columbus, Ohio 43223  
ODPS Conference Room 1106

### Technical Council

- *Brian Blaney (OARC); *Keith Church (ODPS-IT); *Dean Fadel (Ohio Insurance Institute); *Jerome Ferguson, Sr. (ODPS-BMV); Ron Garewski (Federal Highway Administration); *Tom Gwinn (OSHP); Chris Johnson, Interim Chair (OSHP); Michael McNeill (ODOT); *Sue Morris (ODPS-EMS); *Milt Nuzum (Supreme Court of Ohio);  
*Michael Pomesky (Ohio Chiefs of Police Association (OCPA); *Sasha Rector (ODPS-EMA); *Janille Stearmer (ODPS-OHS); Tina Stewart (OSHP); and *Derek Troyer (ODOT).  

*Member Agency Representative

### Absent

- Buckeye State Sheriff's Association; County Engineers Association of Ohio; Federal Motor Carriers Safety Administration (FMCSA); National Highway Traffic Safety Administration; Ohio Clerk of Courts; Ohio Department of Health; Criminal Justice Services (CJS); and Public Utilities Commission of Ohio (PUCO).

### Attendants

- Tina Stewart (ODPS-OSHP)

### Guests

- Brittany Budreau (OSHP); Ashleigh Henry (ODPS-Legal) and Gretchen Lopez-Martinez (OSHP).

### Welcome and Introduction

The meeting was called to order at 10:13 a.m. The list of TRCC council members was circulated for review and updates. TRCC Interim Chair Captain Chris Johnson welcomed the committee members, attendees and guests.

All those present introduced themselves and identified which organizations they were representing via the attendance noted above.

### Action Items

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<tr>
<th>Action Items</th>
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### Review and Approval of Minutes (12/17/19)

The meeting minutes from December 17, 2019, were reviewed and approved with the addition of Milt Nuzum being added as an attendee.

**ACTION:** Motion to approve the December 17, 2019, TRCC Executive and Technical Council meeting minutes with one change. Milt Nuzum – First. Jerome Ferguson – Second. None – Abstained. None - Opposed. Motion approved.

### Grant Funding Update and Project Review

Tina Stewart provided the committee with a grant funding update. $5,400,000 was granted for FFY 2020. $669,000 is scheduled to expire September 30, 2020. This amount has been earmarked for the ODOT Intersection Project. Another $1,347,695 is slated to expire September 30, 2021. The hope is to expend $1,052,000 for the BMV Road Scholar and Uniform Crash Manual projects. Leaving $295,695.70 in funding to be allocated. A solicitation for future projects was presented.

*(Attachment 1 – PowerPoint Presentation)*

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TRCC Strategic Plan Annual Update

Interim Chair Johnson provided a brief overview of the process for updating the committee’s Strategic Plan. Based on recent guidance from NHTSA related to project funding, a more systematic update will be completed this year. Data system goals will be placed in one of three tier groups: 1) Year 1 (near term), 2) Years 2 – 4 (longer term), and 3) Year 5. And beyond. The plan will cover the next five federal fiscal years (FFY 2020 - FFY 2024). Initial working group meetings will be held in the coming weeks. The first draft of the report is due back from data system leads on March 15th (except by extension). The final report will be presented to the committee for approval at the June 11th meeting and will then be submitted with the Ohio highway safety plan.

The plan should take into consideration the six attribute areas for each traffic records system: timeliness, accuracy, completeness, uniformity, integration and accessibility. A sample performance measures document is available through NHTSA.

Interim Chair Johnson asked committee members to contact him and Gretchen Lopez-Martinez at the close of the meeting if any wished to participate in the working groups.

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<tr>
<td>Meet with Core Area Leads</td>
<td>Captain Chris Johnson</td>
<td>Following Adjournment</td>
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<tr>
<td>Provide 1st draft of update to Interim Chair</td>
<td>Core Area Leads</td>
<td>March 15, 2020</td>
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TRCC Assessment

Gretchen Lopez-Martinez gave an overview of the assessment process. The assessment takes into consideration the six attribute areas for each traffic records system: timeliness, accuracy, completeness, uniformity, integration and accessibility as it relates to the TRCC core areas. NHTSA provides a guide that helps states strive to meet expectations on an effective TRCC program. The TRCC staff will reach out to subject matter experts to gather input and subsequent supporting documentation to complete the requirements of the assessment.

Milt Nuzum inquired what types of questions are asked by NHTSA for this assessment. Gretchen responded they ask technical questions that TRCC is comprised of and as a committee NHTSA allows us the option to answer meets, partially meets, or does not meet.

Captain Johnson asked the committee members to contact him or Gretchen if anyone wished to participate in the working groups.

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<td>Meet with core area leads to complete first phase of the assessment</td>
<td>Gretchen Lopez-Martinez</td>
<td>July 1, 2020</td>
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Core Area Updates

Crash *(Tom Gwinn, ODPS OSHP)*

- In 2019 there were 1,157 fatalities; up 9% over 2018.
- 2020 fatalities currently 86 (+3)
- Continue to see increase in electronic submissions:
  - 2019 had a total of 295,575 total crashes submitted
  - 66,202 were paper submissions currently

Vehicle and Driver *(Jerome Ferguson, ODPS BMV)*

01/23/2020: Tina Stewart, TRCC, emailed Jerome Ferguson the approval letter from NHTSA dated November 6, 2019, for the BMV Driver Exam Testing Project. Total amount approved for the project was $850,000. Jerome forwarded the letter to Greg Edwards and requested a person of contact or project manager be identified to provide status updates to TRCC on the project going forward.

02/10/2020: Melissa Hacker, ODPS IT, confirmed she is the Project Manager for the driver exam-testing BMV Road Scholar Project.

02/11/2020: BMV Road Scholar Project is gaining momentum Tuesday of this week Melissa had a Statement of Work (SOW) discussion with BMV pertinent personnel Curt Mayhew, Rob Fragale and Robyn Darden.

Next steps are to contact the vendor, ITI to coordinate a strategic plan for the project.
Jerome Ferguson invited Melissa Hacker to attend all TRCC meetings and provide any updates in person.

Jerome also asked Melissa to provide a timeline to show the inception to the completion and rollout of the project.

Melissa will add updates to the timeline on meetings held, delays or benchmarks met on the project. Additionally, Melissa will email Jerome weekly updates on the project. The comments can be brief or “no updates this week”.

02/13/2020: Jerome Ferguson attended and provided updates at the TRCC meeting and confirmed funds need to be spent for the driver exam-testing project by September 2021.

Jerome questioned when the funds need to be earmarked for the Road Scholar project and OTSO later responded Unless NHTSA indicates a timeline in their approval and they did not in this case. OTSO seeks re-approval each year for the project until it is completed.

**Roadway Data  (Derek Troyer, ODOT)**

Derek is working on Ohio’s Strategic Highway Safety Plan (SHSP). This plan is updated every five years. The main focus is energy funding, education, enforcement, and engineering. This is a multi-agency plan that establishes performance measures and tracks strategies across organizations while achieving NHTSA’s six attribute plan. Updates must be completed by November 2020. Derek will work with both TRCC and OTSO staffs to coordinate information. The plan identifies Ohio’s safety priorities that are eligible for funding. Disciplines come together in the same manner as the TRCC Strategic Plan.

Location Based Response System (LBRS) - 40 counties already integrated with a plan to integrate 15 additional counties (including Cuyahoga) in this calendar year. Officer mapping shows an increase in use.

**Citation/Adjudication  (Keith Church, ODPS-ADM)**

Optical Character Recognition (OCR) Program for the vehicle inspection update-interviews are scheduled for a developer to begin coding for the project. Interview set up for next Thursday, February 20, 2020.

**EMS/Injury Surveillance  (Sue Morris, ODPS EMS)**

EMS completed the EMSIRS internal rewrite. Automatic reporting of all Ohio cardiac arrest events will be ready to go to the Ohio Cardiac Arrest Registry national database. EMS continues to work with vendors on how the workflow will be processed.

Currently, phase two of bringing in EMS agency data an increase has been realized in reporting using EMSIRS up to a compliance of 2.8%, and an increase in hospital reporting of up to 87%. For 2019, EMS received over 1.8m activations from over 800 agencies. Closing data on the trauma side and that reporting is at 68,000 records in the trauma registry. Overall, reporting is going well.

**Court Technology Grant  (Keith Church, ODPS) (Brittany Budreau and Tina Stewart (OSHP))**

The Ohio Supreme Court continues to work with external agencies, companies and court interfaces to bring other law enforcement agencies on board with e-citation and submission to courts. Once those organizations are ready to come on board, they will integrate their e-citation program with Public Safety so ODPS can receive statistical information and in turn, that information will go to the courts.

Supreme Court – There are 36 courts that will be interfacing through eight vendors. From those, two of the vendors are heading into contract. Another three vendors are ready to move into contract and an additional three are in the review process with their documentation. Once that is complete, they will move into contracts.

**Data Use and Integration  (Chris Johnson, Interim Chair (OSHP))**

In 2019, 54 law enforcement agencies were added to submit electronic crash data. This equates to 285 agencies authorized for crash submissions. Yielding 23% increase over 2018. In addition, 137 agencies of e-citation have been added; this is a 31% increase over 2018.
Current/Pending Action Items

- Strategic Plan Update (FFY 2021). Core Area Leads

Ongoing Action Items

- Quarterly reporting on Strategic Plan’s Projects and Objectives. Core Area Leads

Action Items Completed Since Last Meeting

- Updated member contact listing
- 2020 TRCC charter was executed at the December Executive Council Meeting
- Submission for the Ohio Uniform Crash Data Application was approved through NHTSA
- The ODOT 1-90 Lake Effect Corridor project was denied by NHTSA

Open Forum

- Milt Nuzum inquired how much will the 36 courts spend and if there is left over funds, could other mayors courts be added to the program. ODPS will go to the controlling board to request $1,000,000 for this project. However, the total spent will be $736,800. This is a pilot program but the Supreme Court may want to expand as the project moves along.
- Michael McNeill (ODOT) will be transitioning into a new role with ODOT. Derek will be the voting member and continue as part of the TRCC committee.

ACTION ITEMS PERSON RESPONSIBLE DEADLINE

None

ADJOURN

ACTION: Motion to adjourn.
Motion Approved.

Meeting adjourned at 10:56 a.m.

SUMMARY of ALL ACTION ITEMS PERSON RESPONSIBLE

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ATTACHMENTS

Attachment 1 – PowerPoint Presentation

~ NOTE: All attachments are available upon request. ~

NEXT MEETING

Thursday, June 11, 2020 at 10:00am
Ohio Department of Public Safety – Microsoft Teams Virtual Meeting
1970 West Broad Street - Columbus, Ohio 43223