# TRAFFIC RECORDS COORDINATING COMMITTEE (TRCC)
## ~ Technical Council Meeting ~

<table>
<thead>
<tr>
<th>MINUTES</th>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
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<tbody>
<tr>
<td>~ FINAL ~</td>
<td>April 25, 2019</td>
<td>10:00 a.m.</td>
<td>1970 West Broad Street, Columbus, Ohio 43223</td>
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<td>ODPS Conference Room 1106</td>
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**Technical Council**

*Keith Church (ODPS-IT); *Yvonne Cooper (Public Utilities Commission (PUCO)); Jamie Doskocil, Chair (OSHP); *Dean Fadel (Ohio Insurance Institute); *Jerome Ferguson, Sr. (ODPS-BMV); *Ryan Furlong (Buckeye State Sheriff's Association); Ron Garcezowski (Federal Highway Administration); *Tom Gwinn (OSHP); Captain Chris Johnson, Co-Chair (OSHP); *Jim Luebbers (ODPS-CJS); *Sue Morris (ODPS-EMS); *Jennifer Noll (OARC-MORPC); *Milt Nuzum (Supreme Court of Ohio); *Michael Pomesky (Ohio Chiefs of Police Association (OCPA)); *Janille Stearmer (ODPS-OHS); *Derek Troyer (ODOT); *Lori Tyack (OAMCCC/FCMCC); *Susan Wyatt (ODPS-EMA)

* Member Agency Representative  ➔ Quorum present

**ABSENT**

County Engineers Association of Ohio; Federal Motor Carriers Safety Administration; National Highway Traffic Safety Administration; Ohio Department of Health

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<thead>
<tr>
<th>Minutes</th>
<th>Jamie Doskocil (ODPS-OSHP)</th>
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<tr>
<th>GUESTS</th>
<th>Christy Lochbaum (ODPS-Procurement); S/Lt. Herb Homan (ODPS-OTSO); Dean Pickett (DAS-Ohio Data Analytics); Vi Tran (ODPS-Procurement)</th>
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**Welcome and Introduction**

The meeting was called to order at 10:09 a.m. Chair Doskocil welcomed the committee members and attendees. Leadership changes at the Ohio State Highway Patrol were announced. As a result of those changes, the TRCC Co-Chair is now Captain Chris Johnson of Ohio State Highway Patrol.

**ACTION ITEMS**

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**Review and Approval of Minutes (12/11/18)**

The meeting minutes from February 14, 2019 were reviewed. One update was requested by Jerome Ferguson (ODPS-BMV). On page 3 under the Vehicle and Driver Core Update, the date noted should read “July 31, 2019.” The change will be made before the final version is posted online. The corrected minutes were approved.

**ACTION:** Motion to approve the February 14, 2019 TRCC Technical Council meeting minutes without change. Jerome Ferguson – First. Sue Morris – Second. None – Abstained. None - Opposed. Motion approved.

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<td>Post February 14, 2019 meeting minutes online with correction</td>
<td>Jamie Doskocil</td>
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**~ NEW BUSINESS ~**

**Grant Funding Update and Project Review**

Chair Doskocil provided the committee with a grant funding update. To date, five claims have been processed totaling just over $247,000. Approximately $793,000 is forecasted to be spent by the end of the grant period (September 30, 2019). The committee began the grant period with a goal to expend or earmark $1.8 million. This leaves approximately $800,000 that still needs to be budgeted for. She urged the committee to bring forward ideas. Possible projects could include court infrastructure project to upgrade case management systems. Chair Doskocil will work with the Ohio Supreme Court to identify potential projects for the courts.
Projects should relate to goals and objectives in the current Strategic Plan or relate to items noted in the 2015 Traffic Records Assessment. Projects will need to identify which data system will be impacted and to which attribute areas (timeliness, accuracy, completeness, accessibility, uniformity, and integration).

(Attachment 1 – PowerPoint Presentation and Attachment 2 Budget Tracking Spreadsheet)

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TRCC Strategic Plan Annual Update

An electronic copy of the final draft of the Traffic Records Coordinating Committee 5 Year Strategic Plan FFY 2020-FFY 2024 was sent to committee members prior to the meeting. Chair Doskocil provided a brief overview of the process for updating the committee’s Strategic Plan. Work on the update began about a year ago with most of the work being completed after the February 2019 TRCC meeting. Data system leads and their teams met individually with Chair Doskocil. Subsequent meetings were held as needed. Data systems leads were responsible for writing their sections and determining the goals and objectives for the next five years. Data system goals will be placed in one of three tier groups: 1) Year 1 (near term), 2) Years 2 – 4 (longer term), and 3) Year 5, and beyond. The plan will cover the next five federal fiscal years (FFY 2020 - FFY 2024).

Each data system lead provided the committee a brief summary of the goals and objectives that will be undertaken during FFY 2020. (Attachment 3 – Slide excerpt from PowerPoint Presentation and Attachment 4 – Traffic Records Coordinating Committee 5 Year Strategic Plan FFY 2020-FFY 2024)

Derek Troyer (ODOT) asked if the plan would be filed with this year’s grant application, to which Chair Doskocil indicated that it would be. She also stated that the Plan is meant to be a living document. If a project needs funding and it does not have a direct tie to the current plan, the plan could be amended. Moving forward, it is the Chair’s intent to update the Plan yearly, with work beginning in January.

**ACTION: Motion to approve the Traffic Records Coordinating Committee 5 Year Strategic Plan FFY 2020-FFY 2024**  
**Ryan Furlong – First. Tom Gwinn – Second. None – Abstained. None - Opposed. Motion approved.**

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Core Area Updates

**Crash (Tom Gwinn, ODPS OSHP)**

- Fatal counts are trending upward with 291 to date (up by 14 as compared to this time last year).
- Third party vendors are making progress on completing their interface updates so that CY 2019 data can be submitted. The ODPS data entry vendor is beginning to hand key paper submissions. The lag in data entry should be resolved by May or June.
- Data dictionary project is underway.
- An external facing statistics website is being considered and internal meetings are taking place.
- The Traffic Statistics office is working with NHTSA on the national Electronic Data Transfer (EDT) project. This project will allow for timelier submission of FARS (Fatal Analysis Reporting System) data through an interface with NHTSA. Kickoff meetings are scheduled for May. 14 states are currently participating.

**Vehicle and Driver (Jerome Ferguson, ODPS BMV)**

An update on HB 336 (Driver License Re-instatement Fee Amnesty Program) was provided. The program went live January 31, 2019 and the roll-out was successful. This program will run through July 31, 2019. The BMV participated in the Amnesty event with Clerk of Court Lori Tyack. Clerk Tyack thanked everyone for their participation in the event. Clerk Tyack stated that everyone made it a team effort with positive outcomes. Job and Family Services reported 308 SNAP benefit print outs were provided with 98 new applications. Clerks’ office reported that customers were happy after meeting with the judges and it was helpful when the judges were in the room with the BMV. Legal aid reported 80 bankruptcy applications were processed. Gahanna Mayors Court reported assisting 72 customers with
clearing license forfeitures and warrant blocks. The Self Help Center sent 300 follow up letters to customers that were pre-registered to encourage them to follow up with legal aide. 38% of pre-registered customers attended the event. One hundred civil cases for limited driving privileges were processed. Sixteen “cash to card” transactions were processed to pay reinstatement fees. Child support reported 108 customers were assisted. 59 suspensions were lifted. Nine child support suspensions from other counties were cleared and 38 promise-to-pay vouchers were provided. Clerk Tyack has been contacted by several courts that would like to provide the workshop in their counties. Legislators are also interested in extending H.B. 336.

**Roadway Data (Derek Troyer, ODOT)**

- STRAVA pedestrian/bicycle data has been incorporated into the StreetLight application and will be easier to consume and analyze.
- Location Based Response System to improve center line data for the roadway inventory is still underway with 8-9 counties remaining to be incorporated. Work is expected to last one more year. Questions remain on how to maintain the data once the project is completed.
- Discussions are underway on collecting intersection data and possible integration into other systems.
- The Crash Mapping Tool that is made available to OSHP is being used in 8% of crash reports.
- New data elements in the OH-1 are being analyzed including roadway closure times.

**Citation/Adjudication (Jamie Doskocil, ODPS OSHP)**

220 agencies have made the commitment to transition to electronic citations. Approximately 70 are actively submitting data to the statewide database. Training and staff turnover at the local agency level has led to delays. The new OLEIS contractor position will reach out to agencies that need assistance in training.

The interface with the Baldwin Group case management system is nearing completion. This will allow for e-filing with a number of Mayor’s courts across the state.

**EMS/Injury Surveillance (Sue Morris, ODPS EMS)**

The EMSIRS data migration is on schedule. Beta testing is underway. The go-live date is expected to occur in July. The trauma registry data is also being integrated into the new system. Ultimately, linking these data sets back to the OH-1 is the end goal. The tablet project funded last year by the TRCC is helping to improve the timely submission of data. There may be a need in the future for additional tablets. EMS will explore this further.

An abstract on crashes involving public safety vehicles was submitted to National Association of EMS Officials and ODPS/EMS staff will present their findings. An abstract was also submitted to the Association of Transportation Safety Information Professionals (ATSIP) for the August Traffic Records Forum.

**Data Use and Integration (Jamie Doskocil, ODPS OSHP)**

Discussion of the EMS abstract proposal regarding a study involving crashes of public safety vehicles was continued. Projects of this type are a good example of possible data use projects.

Derek Troyer (ODOT) mentioned the OIT data governance project and stated that ODOT is participating and asked that if ODPS is participating in this as well, to coordinate their efforts.

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**OLD BUSINESS**

**Current/Pending Action Items**

- Strategic Plan Update Submission to OTSO. *Jamie Doskocil*
Ongoing Action Items

- Quarterly reporting on Strategic Plan’s Projects and Objectives. Core Area Leads
- Send requests for NHTSA’s GO Team to Jamie Doskocil, as needed. All
- Notify Jamie Doskocil or Tom Gwinn of any staff changes within Law Enforcement and the Council in order to keep contact information current. All

Action Items Completed Since Last Meeting

- Received approval from NHTSA on the OLEIS contractor project.

Open Forum

- Clerk Tyack provided an update to the committee regarding upcoming changes to the Model Uniform Traffic Ticket (MUTT) and the Governor’s Task Force and the Supreme Court’s Rules Committee. A report is due to be released on June 3rd. Text notifications may be required by the courts. Interested parties are working through possible solutions, including adding a notification to the MUTT and a “failure to appear” warning.

Chair Doskocil mentioned two other changes that may be added to the MUTT including a check box for the audio/visual evidence and distracted driving.

Director Nuzum mentioned the difficulty of making changes to the MUTT due to space limitations on the form.

Mr. Luebbers (ODPS-OCJS) indicated that the TRCC was instrumental in the original work on the MUTT. Subsequent changes and modifications can be brought to the Supreme Court’s Rules Committee by any interested party.

- Chair Doskocil introduced Major Shawn Davis to the committee. Due to a recent restructuring of the Ohio State Highway Patrol, the TRCC is under the administrative umbrella of the new section entitled Office of Finance and Logistics Services. Major Davis provided welcoming statements and thanked the committee for their work.

- Chair Doskocil informed the committee that the next meeting will be rescheduled to June 13th.

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ADJOURN

**ACTION:** Motion to adjourn.  
Motion Approved.

Meeting adjourned at 11:26 a.m.

SUMMARY of ALL ACTION ITEMS

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ATTACHMENTS

- Attachment 1 – PowerPoint Presentation
- Attachment 2 – Budget Tracking Spreadsheet
- Attachment 3 – Slide excerpt from PowerPoint Presentation
- Attachment 4 – Traffic Records Coordinating Committee 5 Year Strategic Plan FFY 2020-FFY 2024

~ NOTE: All attachments are available upon request. ~

NEXT MEETING

**Thursday June 13, 2019 at 10:00am**
Ohio Department of Public Safety – Conference Room 1106
1970 West Broad Street - Columbus, Ohio 43223