### TRAFFIC RECORDS COORDINATING COMMITTEE (TRCC)

#### ~ Technical Council Meeting ~

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<th>MINUTES</th>
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<tr>
<td>DATE: May 15, 2018</td>
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<tr>
<td>TIME: 10:00 a.m.</td>
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<tr>
<td>LOCATION: 1970 West Broad Street, Columbus, Ohio 43223</td>
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<td>ODPS Conference Room 1106</td>
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#### ATTENDEES

- Technical Council:
  * Jeff Anspach (BSSA); * Keith Church (ODPS-IT); Jamie Doskocil, Co-Chair (ODPS-OSHP); * Jerome Ferguson, Sr. (ODPS-BMV); * Tom Gwinn (ODPS-OSHP); * Stephanie Hess (Supreme Court of Ohio); * Karen Kadar (ODPS-OEMA); * Sue Morris (ODPS-EMS); * Michael Pomesky (OCPA); * Len Shenk (PUCO); Robin Schmutz, Chair (ODPS-OSHP); * Janille Stearmer (ODPS-OHS); * Bryan Townley, (OARC/MORPC); * Derek Troyer (ODOT) and * Lori Tyack (OAMCCC/FCMC)

- Member Agency Representative:

#### ABSENT

- County Engineers Association of Ohio; Ohio Criminal Justice Services; Federal Highway Administration (FHWA); Federal Motor Carriers Safety Administration (FMCSA); National Highway Traffic Safety Administration; Ohio Department of Health; Ohio Insurance Institute.

#### Minutes

- Vickie (V.O.) Owens (ODPS-OSHP)
- Sherry Harkness (ODPS-OSHP)

#### GUEST

- Deborah Bryan (ODPS-Procurement); P.R. Casey (ODPS-Legal); Tricia Fought (City of Columbus); Director Melvin House (ODPS-EMS); Lt. Christopher Kinn (ODPS-OSHP); Patricia Kovacs (Ohio Bicycle Federation); Ann Nwosu (Nationwide Children’s Hospital); Michele Piko (ODPS-Motorcycle Ohio); Jonathan Ryan (City of Columbus); Deputy Director Robert Wagoner (ODPS-EMS); Susan Wyatt (ODPS-EMA) and Motao Zhu, Ph.D. (Nationwide Children’s Hospital)

#### Welcome and Introduction

The meeting was called to order at 10:08 a.m. The list of TRCC council members was circulated for review and updates. All those present introduced themselves and indicated which organization they were representing (attendance above). Captain Schmutz announced the retirement of AP4 Sherry Harkness (effective May 31, 2018) and introduced AP1 Vickie (V.O.) Owens as her replacement.

#### Action Items

* **ACTION ITEMS**
  * **PERSON RESPONSIBLE**
  * **DEADLINE**
  * None

#### Review and Approval of Minutes (12/20/17 and 2/13/18)

The meeting minutes from December 20, 2017 and February 13, 2018 were reviewed and motions to approve without changes were presented:

**ACTION:** Motion to approve the December 20, 2017 TRCC Technical Council meeting minutes without change.


**ACTION:** Motion to approve the February 13, 2018 TRCC Technical Council meeting minutes without change.


#### Action Items

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#### ~ NEW BUSINESS ~

**Grant Funding Update ~ Jamie Doskocil**

Co-Chair Jamie Doskocil provided an update on the FFY 2018 budget. A brief overview of the TRCC’s funding stream was also provided for the new members of the committee.

A one-page summary of the current grant budget was distributed and reviewed. (Attachment 1 – FFY 2018 Budget and Proposed Projects to Date).
Grant Funding Update (cont.)

Project updates included the following notable items:
- eCitation interface contracts are in progress.
- Bicycle/pedestrian data sets from STRAVA were received by ODOT.
- 600 tablets have been distributed so far as part of the EMS Tablet Project.
- Crash reconstruction and total stations are being received and distributed. The 10 Total Station offering is in progress. Applications have been received and will be reviewed.
- Work on the OH-1 re-write is in progress.
- An RFP for the OSHP UAV project is in process. The request to NHTSA will be sent soon.

Ms. Doskocil noted that the TRCC strategic plan update was completed as part of the upcoming FFY 2019 grant application.

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Special Presentation – CODES ~ Dr. Motao Zhu, Ph.D.

Dr. Zhu, Associate Professor of Pediatrics and Epidemiology, with the Center for Injury Research and Policy at the Research Institute at Nationwide Children’s Hospital provided a presentation to the committee on the CODES project (Attachment 2 – PowerPoint CODES_Ohio).

CODES (Crash Outcome Data Evaluation System) was initiated by NHTSA (National Highway Traffic Safety Administration). In CODES, NHTSA provided partial funding and technical assistance to State linkage programs through cooperative agreements in participating States. The goal is to integrate these two databases so all patient outcome information and crash information is shared between the two. Ohio’s CODES project is currently being funded by the Centers for Disease Control (CDC).

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<td>Forward Dr. Zhu’s contact information to members as requested</td>
<td>Jamie Doskocil</td>
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Project Proposals

Crash Reconstruction – Lt. Christopher Kinn, OSHP (Attachment 3 - TRCC Project Form_Approved_OSHP Computers)

Lt. Kinn of the OSHP Crash Reconstruction Section (CRS) requested $55,000 to purchase laptop computers to utilize newly acquired crash-reconstructing software. This software will assist with analyzing crash data.

Members of the committee asked several questions some of which are summarized, in part, below:

Question: If this funding was not granted, how would OSHP fund the purchase?
   Answer: New computers would be slowly phased in by ODPS, if approved at all. Existing computers could also be retrofitted. However, both options are less than ideal. Given the rate that technology and the software is advancing, such a slow or half-hazard equipment upgrade would negatively impact the deployment and use of the new tools that the TRCC recently funded.

Question: How will the new tools enhance crash data?
   Answer: The advanced software and the advanced computers will allow the CRS to analyze crash investigative data and develop better conclusions regarding the causes of a crash. With better causation data, more informed decisions can be made for traffic safety improvements and enforcement.

Question: When will virtual reality technology be available?
   Answer: The technology is rapidly advancing. Once it is accepted by courts and is more widely tested, OSHP CRS will begin researching the feasibility of using such equipment. Demos could be presented before the TRCC in the future.

ACTION: Motion to approve the funding of $55,000 for the OSHP Crash Reconstruction Computer project. Michael Pomesky – First. Lori Tyack – Second. Derek Troyer – Opposed. None – Abstained.
**EMS IT Consultants – Executive Director Melvin House** *(Attachment 4 – EMS TRCC Project Proposal; Attachment 5 - TRCC Project Form_Approved_EM EMS EMSIRS)*

Director House of ODPS/DEMS requested $390,000 in funding for an IT consultant to transition EMSIRS and related data back to ODPS/DEMS control. EMSIRS stands for Emergency Medical Services Incidence Reporting System. EMSIRS is currently administered by a third party vendor. Director House explained the limitations of this arrangement and cited several incidences where reports were needed from the system and the vendor was not able to meet the need in a timely manner. The current contract went through a review process and at its conclusion, a recommendation was made to rewrite EMSIRS in-house and migrate all existing data back to ODPS control. The funding will pay the cost associated with two consultant developers and a one-time fee for data migration from the vendor’s servers.

Members of the committee inquired about whether the project will provide better opportunities for data linkage projects in the future. Director House answered yes. Director House also indicated that once the system is brought back in-house, future cost savings are likely to occur.

Members of the committee inquired about the cost cited for the consultants and raised concerns that the estimate may be low, based on prior experiences with similar contracts. Also, given the scope of the work, there could be delays encountered which would impact the one-year proposed time-line. After this discussion, the committee recommended increasing the request to $450,000.

Director House closed the discussion with a statement of appreciation for the EMS Tablet project approved by the committee in July 2017. Feedback from the recipients has been positive.

**ACTION:** Motion to approve the funding of $450,000 for the ODPS/DEMS EMSIRS Project. Derek Troyer – First. Janille Stearmer – Second. Sue Morris – Abstained. None – Opposed.

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**e-Citation Equipment – Jamie Doskocil** *(Attachment 6 - TRCC Project Form_Approved_eCitation Equipment)*

Co-Chair Jamie Doskocil requested $750,000 in funding to purchase approximately 1,000 printers and associated equipment as part of the ongoing e-Citation project.

There are approximately 500 printers and mounting brackets left in inventory. As more third party eCitation vendors are approved, more local law enforcement agencies will qualify for the in-car printers. Demand is expected to remain high next year. Purchasing an addition 1000 printers, mounts, and magnetic stripe readers should meet that demand. Additionally, different models of printers may be purchased to meet the needs of departments that utilize a motorcycle fleet. Typically, the motorcycle units require smaller types of printers.

Members of the committee inquired whether agencies will still be required to share their citation data. Ms. Doskocil answered yes. A question was then raised about how that data will be accessed and shared. Ms. Doskocil explained that the database is still in its beginning stages. Most citation data currently housed in the database represents OSHP. However, the end goal of the program is to gather as much statewide data as possible. Keith Church of ODPS/ITO stated that processes for sharing the data with partnering agencies is being discussed.

**ACTION:** Motion to approve the funding of $750,000 for additional eCitation equipment. Jerome Ferguson – First. Sue Morris – Second. None – Abstained. None – Opposed.

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Core Area Updates

Crash ~ Tom Gwinn

- OH-1 (Ohio Crash Report) is on track to be implemented January 2019. The final form is being reviewed by the ODPS director’s office.
- Internal auditing of agencies continues. Issues related to reporting continue to be identified and resolved.
- In 2016, approximately 190,500 electronic crash reports were received (versus approximately 115,000 via paper). In 2017, approximately 209,000 were submitted electronically (versus 95,000 via paper). The number of agencies reporting electronically increased from 398 in 2016 to 447 agencies in 2017. Electronic-submission rates continue to increase.
- The 2017 crash numbers closed out on March 31st. In summary, for 2017 there were 1,179 fatalities. Compared to 2016, there were 1,133. So far in 2018, the rate is down 4%.

Driver and Vehicle Services ~ Jerome Ferguson

- Beginning July 2018, there will be a new process for Driver’s Licenses and ID cards. After visiting the BMV, the new IDs/Driver’s Licenses will be sent via USPS ten days after visiting the BMV/Deputy Registrar (i.e. Central Issuance).
- New Federal standards go to effect October 2020. Ohio will be compliant with these standards.
- 42 states have implemented this new standard.

Roadway Data ~ Derek Troyer

- 100% of the STRAVA data for 2017 was received and the data for the first quarter of 2018 was received. This data is being summarized in order to present it to the public and partners. ODPS can access this data. If others want information/data, please contact Jamie Doskocil.
- The Location-Based Response System (LBRS) is finishing up. Most counties participating. Remainder of the project to be funded by ODOT.

Citation/Adjudication ~ Jamie Doskocil

- Printer Project/e-Citation – Continue to distribute printers, provide demonstrations and assist with technical support.
- ODPS will have a booth at the Attorney General’s Law Enforcement Conference in October 2018 to provide demonstrations of OLEIS.
- Magnetic Card Readers have been distributed and more are needed.
- Currently working with Columbus PD on implementing OLEIS. Larger departments present challenges due to their complex business processes.

EMS/Injury Surveillance (EMS) ~ Sue Morris

- 600 tablets have been distributed. Transport agencies are anxious to receive training and start using these. More tablets will be distributed

Data Use and Integration ~ Jamie Doskocil

- Continue to look for ways of using data
- Currently conducting traffic records inventory formalizing our list of traffic systems in Ohio. The goal is to have this completed by year’s end. Will be reaching out to partner agencies soon.

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~ OLD BUSINESS ~

Action Items

**Current/Pending Action Items**

- Submit TRCC approved projects to NHTSA for final approval (OSHP UAV) - Jamie Doskocil

**On-Going Action Items**

- Quarterly reporting on Strategic Plan’s Projects and Objectives. *Program Leads*
- Send requests for NHTSA’s GO Team to Jamie Doskocil, as needed. *All*
- Notify Jamie Doskocil or Tom Gwinn of any staff changes within Law Enforcement and the council in order to keep contact information current. *All*

**Action Items Completed Since Last Meeting**

- Submitted TRCC approved project to NHTSA for final approval (OSHP Tablet Pilot).

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**OPEN FORUM:**

Co-Chair Jamie Doskocil announced that the application period for the Statewide Total Station project closed on May 11th. The working group was confirmed and informed that a meeting will be held to review the application and select the ten recipients.

Clerk Lori Tyack announced that the Franklin County Municipal Court successfully conducted e-Citation data-testing. The court should be live soon. Staff will be trained to receive and approve the data in Courtview. She also noted that 26 additional courts have informed her that they are interested in eCitation and equipping their local law enforcement agencies with the in-car printers. Jamie Doskocil’s contact information was shared with those courts. Funding remains an issue.

Patricia Kovacs of the Ohio Bicycle Federation asked if NHTSA has approved the OH-1. Lt. Kinn clarified that NHTSA does not have to approve Ohio’s crash report.

Keith Church of ODPS/ITO shared that the driver record retrieval system (DRRS) is expected to go live May 30, 2018.

Co-Chair Jamie Doskocil announced the next meeting for July 31st and announced that the September meeting will be changed from September 18th to September 11th.

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<tr>
<td>Total Station Application working group to convene</td>
<td>Jamie Doskocil, Tom Gwinn, Lt. Kinn, Michael McNeil, Michael Pomesky, Jeffrey Anspach</td>
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**ADJOURN**


**SUMMARY of ALL NEW ACTION ITEMS**

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**ATTACHMENTS**

- Attachment 1 – FFY 2018 Budget and Proposed Projects to-date
- Attachment 2 – PowerPoint CODES Ohio
NEXT MEETING

Tuesday, July 31, 2018 at 10:00am
Ohio Department of Public Safety – Conference Room 1106
1970 West Broad Street, Columbus, Ohio 43223