## AGENDA TOPICS

### Welcome and Introduction

The meeting was called to order at 10:08 a.m. The list of TRCC council members was circulated for review and updates. All those present introduced themselves and which organization they were representing (attendance above).

**DISCUSSION**

Captain Schmutz introduced Lea Kovacsiss, Staff Researcher for the OSHP, Office of Planning & Analysis, Statistical Analysis Unit. Ms. Kovacsiss is assisting with the completion of the TRCC 5-Year Strategic Plan.

Captain Schmutz announced that Trooper Kenneth Velez died after he was struck by a car on Interstate 90. He was conducting traffic enforcement outside his cruiser on September 15, 2016, when he was hit by a drug impaired driver. Sadly he later succumbed to his injuries. This enforces the reason as to why what the TRCC does is so very important.

### Review and Approval of Meeting Minutes

The meeting minutes from June 28, 2016 were reviewed and approved without change.

**ACTION: Motion to approve the June 28, 2016 TRCC meeting minutes without change.** Keith Church – First. Janille Stearmer – Second. None – Abstained. None opposed. Motion approved.

### New Business

**Traffic Records Assessment/Strategic Plan Discussion:**

The Ohio TRCC Strategic Plan is a five-year plan, beginning in FFY2017 through FFY2021. TRCC Council members involved in the development of the plan were from the ODPS-EMS, IT, BMV, EMS; and ODOT. Captain Schmutz passed along her appreciation for all involved with assisting in completing the plan. A lot of time, effort, and hard work went into completing the plan.

Ms. Kovacsiss was tasked with putting the plan together. She explained how this was accomplished and what the plan will look like, as it will look a little different from previous plans. The TRCC Strategic Plan will build on the previous successes and will address key deficiencies in Ohio’s traffic records system. Goals and objectives outlined in the plan are based upon recommendations provided in the 2015 State of Ohio Traffic Records Assessment conducted by the National Highway Traffic Safety Administration (NHTSA) and an internal review of deficiencies within Ohio’s traffic records system. Some of those areas will include:
Traffic Records Assessment/Strategic Plan Discussion (con't):

- TRCC Introduction which includes an explanation of the differences between the Executive Council & Technical Council. ~ Assessment Recommendation
- Goals and Objectives ~ Assessment Recommendation
- Current Committee Project Descriptions/Update

During the assessment, the Strategic Plan was evaluated and additional recommendations were made as to what areas the last plan was lacking. The group addressed those concerns by including those areas as recommended.

The Strategic Plan will include performance measures for each section. This was another area of concern that was addressed in the Assessment. The Strategic Plan will include a mechanism in which to measure the progress of each section. Progress reports will be completed quarterly. Captain Schmutz will utilize those reports to complete and submit the required quarterly grant updates.

Most of the information needed to complete the Strategic Plan has been received. However, Ms. Kovacsiss may reach out to additional TRCC council members to obtain information if needed.

If any TRCC council members have any questions regarding or would like to include additional information/ideas in the Strategic Plan, contact Ms. Kovacsiss at lmkovacsiss@dps.ohio.gov.

The sections of the Strategic Plan are:
- Crash
- Vehicle
- Driver
- Roadway
- Citation/Adjudication
- EMS/Injury Surveillance
- Data Use & Integration

Currently most items are being addressed. However, there is not much regarding adjudication. The Assessment addressed the concern that the systems are not linked (i.e., driver records, crashes, and adjudication). Captain Schmutz will work with Lori Tyack to try to build that link with the court system. Began looking at other states and how they link their systems. Any ideas as to how those systems in Ohio can be linked, please forward to Captain Schmutz.

Plan to submit the final TRCC Strategic Plan by October 1, 2016, with updates throughout the year.

Grant Funding Update – Lori Genzen: Applied for funding for FFY 2017 waiting for response. All pending projects have been approved, items have been ordered, waiting delivery and invoices. Once receive, those invoices should clear up any unspent funds that were in jeopardy of being lost. Currently TRCC funding is in good shape.

Ohio Law Enforcement Information System (OLEIS) – Eram Kennedy. The approved in-car printers and mounts have been ordered and are expected to be delivered by the end of next week. Received 946 application for printers from 117 OLEAs. Continue to receive additional requests. Once received and inventoried will be delivered ASAP. There are additional printers available. If anyone is aware of other OLEAs interested in receiving the in-car printers, please contact Eram Kennedy EKennedy@dps.ohio.gov or Captain Schmutz at RSchmutz@dps.ohio.gov.

There are several OLEAs that are interested in receiving the printers which have their own records management system in place that include an eCitation module, but unfortunately they do not meet the ODPS requirements to receive the printers. The guidelines require that they must use an ODPS approved system which is OLEIS. Although they are developing their own systems, they do not currently meet ODPS guidelines.

Captain Schmutz announced that the next TRCC Technical Council meeting in November will be Eram Kennedy’s last meeting. He is retiring effective January 2017. His replacement has been identified and is currently in background check. In addition to his replacement, ODPS-OSP has hired another to assist with TRCC (co-chair), eCitation, and provide assistance with the OLEIS help desk (also in background check). If all goes as planned, will introduce one or both at the next meeting scheduled in November 2016.

<table>
<thead>
<tr>
<th>ACTION ITEMS</th>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council forward feedback regarding the TRCC Strategic Plan to Ms. Kovacsiss at <a href="mailto:lmkovacsiss@dps.ohio.gov">lmkovacsiss@dps.ohio.gov</a></td>
<td>All Council Members</td>
<td>9/20/2016</td>
</tr>
</tbody>
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## Committee Reports

**Administration ~ Capt. Schmutz.** Nothing new to report.

**Traffic Safety ~ Lori Genzen.** Nothing new to report.

**Quality Control & eCitation/Citation Tracking ~ Eram Kennedy.** Currently, there are 1.1 million citations in the system. Primarily from OSP. However, there are six other OLEAs that were part of the initial pilot program and have received their printers that are also included in the database. The database will improve as additional OLEAs receive their printers and submit their citations electronically. OLEAs and data users will increase as the system improves giving them information necessary to track their areas. The plan is to make the site very similar to the CRASH data currently available. Which will allow users to obtain information when needed. The system will need to develop/expand as the data increases and improves.

**Roadway Data ~ Michael McNeal:**
- LBRS update – nothing new to report.
- In-Car Mapping Tool – Completed development of the business scope documents. RFP target release date is January 2017. Once released, it will take 3 to 6 months to select a vendor.

**Driver and Vehicle Services ~ Karen Rodgers:** No project updates. Announced that Russ Rauch is retiring, effective October 1, 2016. Replacement has yet to be identified.

**EMS ~ Captain Schmutz:** Nothing new to report. Tim Erskine will begin attending for ODPS-EMS until Sue Morris’ replacement is identified.

### Old Business

#### Previous Action Items: (June 28, 2016)
- Council is asked to bring project ideas forward regarding improving traffic safety and data collection. Refer to the Strategic Plan sections listed above. **All Council Members (continuous)**
- Ohio’s Law Enforcement State Homeland Security Program Grant Summary forwarded to Eram Kennedy. And Eram Kennedy forward to all Ohio Law Enforcement Agencies. **Tracy Proud & Eram Kennedy (6/28/16) - Complete**

Round Robin: Nothing to report.

### Adjourn

**ACTION: Motion to adjourn.** Keith Church – First. Janille Stearmer – Second. None Abstained. None opposed. Motion approved.

The meeting adjourned at 10:30 a.m.

### Action Items

<table>
<thead>
<tr>
<th>ACTION ITEMS</th>
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<tbody>
<tr>
<td>Council to bring project ideas forward regarding improving traffic safety</td>
<td>All Council Members</td>
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<tr>
<td>and data collection. All Council Members <em>(ongoing)</em></td>
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<td>Council forward feedback regarding the TRCC Strategic Plan to Ms. Kovacsiss at <a href="mailto:lmkovacsiss@dps.ohio.gov">lmkovacsiss@dps.ohio.gov</a></td>
<td>All Council Members</td>
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### Attachments

No attachments

~ NOTE: All attachments are available upon request. ~
### TRCC Action Items 2016

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Person Responsible</th>
<th>Date Assigned</th>
<th>Date Completed</th>
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<tbody>
<tr>
<td><strong>Current/Pending</strong></td>
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<tr>
<td><strong>Ongoing</strong></td>
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<td>Review Charter Member List and forward changes to Sherry Harkness.</td>
<td>All Council members</td>
<td>ongoing</td>
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<tr>
<td>Council bring project ideas forward regarding improving traffic safety and data collection</td>
<td>All Council members</td>
<td>ongoing</td>
<td></td>
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<tr>
<td>Forward the Crash Report review committee contact information to Ms. Kovacs. Note: Committee will not be formed until 2018.</td>
<td>Eram Kennedy</td>
<td>3/15/16</td>
<td>To be completed in 2018</td>
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<td><strong>Completed</strong></td>
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<td>Survey be develop and emailed to agencies regarding OLEIS/e-citation printers.</td>
<td>Eram Kennedy</td>
<td>11/17/15</td>
<td>Presented to the Council 3/15/16</td>
</tr>
<tr>
<td>Detail list of the Crash Reconstruction items requested to be provided to Council for funding consideration.</td>
<td>Lt. Chris Kinn</td>
<td>11/17/15</td>
<td>Presented to the Council 3/15/16</td>
</tr>
<tr>
<td>2016 TRCC Technical Council meeting schedule emailed and posted to OSP website.</td>
<td>Sherry Harkness</td>
<td>3/15/16</td>
<td>Updated &amp; Posted 3/16/16</td>
</tr>
<tr>
<td>Ohio’s Law Enforcement State Homeland Security Program Grant Summary forwarded to Eram Kennedy. And Eram Kennedy forward to all Ohio Law Enforcement Agencies.</td>
<td>Tracy Proud &amp; Eram Kennedy</td>
<td>ASAP</td>
<td>Emailed 8/30/16</td>
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