

TRAFFIC RECORDS COORDINATING COMMITTEE (TRCC)
~ Technical Council Meeting ~

MINUTES ~ DRAFT ~	DATE September 3, 2020	TIME 10:00 a.m.	LOCATION 1970 West Broad Street, Columbus, Ohio 43223 Microsoft Teams Virtual Meeting
-----------------------------	----------------------------------	---------------------------	--

ATTENDEES	<u>Technical Council</u>
	*Dan Baker (ODPS-EMA); *Brian Blaney (OARC); *Keith Church (ODPS-IT); *Tom Gwinn (ODPS-OSHP); Ron Garczewski (Federal Highway Administration); Caraline Griffith (ODPS-ODOT); Gretchen Lopez-Martinez, (ODPS-OSHP); *Jim Luebbers (ODPS-CJS); *Sue Morris (ODPS-EMS); *Milt Nuzum (Supreme Court of Ohio); *Janille Stearmer (ODPS-OHS); Tina Stewart (ODPS-OSHP); *Derek Troyer (ODPS-ODOT); *Lori Tyack (Ohio Clerks of Court Assoc.); and S/Lt. Kenneth Ward (ODPS-OSHP). * Member Agency Representative → Quorum present

ABSENT	County Engineers Association of Ohio; Ohio Chiefs of Police; Dean Fadel (Ohio Insurance Institute); Federal Motor Carriers Safety Administration; Jerome Ferguson, Sr. (ODPS-BMV), and Ryan Furlong (Buckeye Sheriff's Association); Ohio Department of Health; and Public Utilities Commission of Ohio.
---------------	--

Minutes	AP3 Tina M. Stewart
----------------	---------------------

GUESTS	Alex Armitage (ODPS-Legal); Joe Kirk (ODPS-ADM); and Dr. Motao Zhu (Nationwide Children's Hospital).
---------------	--

Welcome and Introduction

The meeting was called to order at 10:02 a.m. TRCC Chair Gretchen Lopez-Martinez welcomed the committee members, attendees and guests. Due to the nature of this meeting the members listing will be sent to attendees to make any necessary revisions.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Email attendees to review and revise the current TRCC Members Listing	Tina M. Stewart	Following Adjournment

Review and Approval of Minutes (06/11/20)

The meeting minutes from June 11, 2020 were reviewed and approved.

***ACTION: Motion to approve the June 11, 2020 TRCC Technical Council meeting minutes
 Streamer – First. Morris – Second. None – Abstained. None - Opposed. Motion approved.***

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Post 6/11/20 meeting minutes online	Tina M. Stewart	Following Adjournment

~ NEW BUSINESS ~

Grant Funding Update and Project Review

Chair Lopez-Martinez relayed a quick funding update stating the Federal Fiscal Year (FFY) to date expenditures are \$129,078.77 this amount includes mayor's court funding. OBM has established a new requirement where state agencies must provide quarterly expenditure projections prior to the upcoming fiscal year. TRCC expenditures are expected to amount to 859K by the end of this month which is the end the FFY. As stated previously during our last meeting \$5,400,000 was granted for FFY 2020. \$669K is now rescheduled to expire September 30, 2021 per NHTSA. Another \$1,347,695 is slated to expire September 30, 2021 as well. These funds are already earmarked for projects currently so we should be good in terms of spending down granted funds. No project review took place as no projects were submitted for this meeting. A request for new projects was announced.

(Attachment 1 – PowerPoint Presentation)

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

Road Scholar Project Update

Keith Albert is the new project manager for BMV Road Scholar. He spoke with the vendor and explained the need to spend all of the granted funding to this project this during this upcoming fiscal year. In addition, they will provide a tablet that will be used January through February for testing. The testing of this pilot will be completed this year allowing for the billing of licenses during the next fiscal year as well.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

Supreme Court Project Update

Chair Lopez-Martinez gave an overview of the Supreme Court Project. Currently, one vendor MAPSYS who is in contract with Dayton Municipal Court is in the final steps of completing parallel testing of their interface. All other vendors are either in contracts or their contracts are in their finalizing stages of completion. All vendors except Pioneer and Soft Tec are expected to complete work during this quarter. In addition, they all are committing to completing this interfacing project prior to the end of the quarter next year.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

Strategic Plan Update

Chair Lopez-Martinez gave an overview of the Strategic Plan Update. The committee will continue to make changes to this plan as it is a working draft. Items will shift as necessary due to priority changes. All goals align with the 2015 Assessment. This update has been sent for review. This document is finalized pending any necessary changes. The final version will be posted to the website after the charter has been received.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Post the finalized strategic plan online	Gretchen Lopez-Martinez	After December 15, 2020 Meeting

TRCC Assessment Update

Chair Lopez-Martinez referred to the last meeting where the extension request was granted and the STRAP option was selected. Again, the first official meeting is scheduled with NHTSA October 13, 2020. Expectations and questions will be discussed during this first session. Then November 10th there will be a Kick off Meeting for all the subject matter experts. All NHTSA questions should be answered and prepared to be loaded into their system. November 12-27 is round one of data collection. NHTSA will review the answers provided for approximately two weeks. December 16-17 is round two of data collection. At the December 10th Check-In Meeting the TRCC committee will be directed to submit requested data if any and the data collection and analysis process will be repeated or NHTSA will produce their findings in report form February 10, 2021. Assessment questions were sent out to subject matter experts in July. Since then a first meeting has been had with Sue. All other subject matter experts have been encouraged to check their schedules to complete this task. The goal is to be prepared for November with ample time to address unforeseen issues. Chair Lopez-Martinez asked if there were any inquiries and no replies were made.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Schedule meeting with Chair to prepare for NHTSA November round one data collection	Subject Matter Experts	Following Adjournment

NHTSA Go Team Update

Chair Lopez-Martinez provided an update on the NHTSA Go Team endeavor. This program is ran by contracted employees. Due to the pandemic all contracts have been placed on hold however a meeting has been scheduled for later today at 1:00 pm with the NHTSA Regional Program Manager and OTSO to discuss TRCC needs and how the NHTSA Go team will meet those needs. Further information will be forthcoming after this meeting as to whether the request has been approved. Chair Lopez-Martinez asked if there were any questions and no responses were expressed.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Provide Findings of NHTSA Go Meeting	Tina M. Stewart	Following Meeting Minutes Dissemination

In-Car Printer Equipment Update

Chair Lopez-Martinez provided an update on the In-Car printer equipment. This program started in 2017. There were over 500 printers to be distributed from the last NHTSA approved granted funding. There are 140 printers to be distributed. NHTSA has mandated no future funding will be granted for this purpose. Now is the time to make any prospective agencies aware before they are all assigned. Chair Lopez-Martinez asked if there were any inquiries and no responses were stated.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Inform prospective agencies of available In-Car printer equipment	All TRCC Personnel	Following Adjournment

Core Area Updates

Crash (Tom Gwinn, ODPS OSHP)

Ohio Uniform Crash Manual Application Project Update:

Recently approved to proceed with this project. Currently, in the infancy stages. OSHP is looking forward to making this vision a reality. This project will ensure quality OH-1 reporting and quicker access to manual information including referencing NHTSA and MUTT guidelines and regulations. Hopefully, OSHP will have more updates regarding this project at the next meeting.

Crashes are down but fatalities are trending upwards. Through August there were 771 fatalities compared to 732 during the same period last year.

Vehicle and Driver (Jerome Ferguson, ODPS BMV)

The Amnesty Program and Reinstatement Fee Payment plan program will resume December 13, 2020.

There was talk about the Reinstatement Fee program changing the required monthly payment of \$50 to \$25. The question was posed, was that just talk or was that change written into law? BMV will provide a separate fee payment plan for amnesty because there are several requirements that are different than the current fee payments plan. One of the main differences is that a person can still have an open hard suspension to be on the amnesty fee payment plan where the current one mandates all suspension periods have to have ended and only fees owed are viewable.

The amnesty fee plan will be \$25 a month and the current/original fee payment plan will still be \$50 a month. Anyone who qualifies for the amnesty program will automatically have their fees reduced and be placed on the amnesty fee payment plan upon showing proof of insurance.

Roadway Data (Derek Troyer, ODOT)

ODOT Intersection Data Collection Project Update:

All necessary MOAs and MOUs have been signed remotely. The pilot phase of this project has been completed. During the pilot phase almost 500 intersections in Washington County were mapped. Needless to say, this data revealed questions that require answers as Ohio intersections are not standard. As a result, a larger than normal invoice is expected September 20th due to the findings and discussions caused by the pilot data collection. Not quite \$500K but in that neighborhood.

For the Location Based Response System Project, the vendor will releasing several counties that will be integrated including Cuyahoga County. This will be released next year during the normal road inventory update cycle.

Citation/Adjudication (Gretchen Lopez-Martinez, ODPS OSHP)

Lori Tyack submitted that Franklin County's issues with eCitation have been resolved. They plan to go live as soon as they finish testing the last update from Courtview.

Supreme Court Upgrade Project: As of July 31, 2020 122 courts actively receiving or in the final stages testing electronic file citation. Year to date: 136 local law enforcement agencies are submitting citations.

Data Use and Integration (Gretchen Lopez-Martinez, ODPS OSHP)

The TRCC committee continues to solicit projects to integrate data. Hopefully, the 2020 NHTSA Assessment will result in new ideas and suggestions for future projects.

EMS/Injury Surveillance (Sue Morris, ODPS EMS)

Successfully On boarded the final group of EMS reporting agencies those using direct web entry. With that success, EMS has experienced a large increase of reporting agencies. Not, just web users but all forms of users. As a result,

EMS is excited to announce compliance is increasing.

With the COVID-19 pandemic, the fourth quarter 2019 data deadline has been extended to the end of June. The first and second quarter 2020 data has been extended to the end of September.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

OLD BUSINESS

Current/Pending Action Items

- Strategic Plan Update – Chair Lopez-Martinez reiterated, quarterly reporting for the Strategic Plan will aid the committee in staying on track with any necessary updates. Starting October 1st Gretchen will send quarterly reports to be updated via email.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send strategic plan quarterly emails	Gretchen Martinez-Lopez	October 1, 2020

Open Forum

Derek Troyer stated ODOT is in the final stages of completing their Highway Strategic Plan. A draft should be completed by next week. Once complete I will provide to Gretchen to review and distribute to the committee.

Dr. Matao Zhu, introduced himself to Gretchen and informed her of the NHTSA funded CODES (Crash Outcome Data Evaluation System) project. This a data linkage project. CODES also links crash data to licensure, registration, roadway, citation, and other traffic records to understand the association of, for example, problem drivers, vehicle and roadway characteristics, and/or different types of violations with crash outcomes. Since the EMS project is nearing completion he wants to discuss how that data can be integrated with CODES data to be more comprehensive. This effort falls under the data use and integration platform. He mentioned setting up a Microsoft Teams meeting in the near future with Gretchen to discuss working together.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Email attendees to review and revise the current TRCC Members Listing	Tina M. Stewart	Following Adjournment
Post 6/11/20 Meeting minutes online	Tina M. Stewart	Following Adjournment
Post the finalized strategic plan online	Gretchen Lopez-Martinez	After December 15, 2020 Mtg.
Schedule meeting with Chair to prepare for NHTSA November round one data collection	Subject Matter Experts	Following Adjournment
Provide findings of NHTSA Go meeting	Tina M. Stewart	Following Meeting Minutes Dissemination
Inform prospective agencies of available In-Car printer equipment	All TRCC Personnel	Following Adjournment
Send strategic plan quarterly emails	Gretchen Martinez-Lopez	October 1, 2020

ADJOURN

ACTION: Motion to adjourn.
Church - First. Tyack - Second. None - Abstained. None - Opposed.
Motion Approved.

Meeting adjourned at 10:30 a.m.

SUMMARY of ALL ACTION ITEMS	PERSON RESPONSIBLE
Email attendees to review and revise the current TRCC Members Listing	Tina M. Stewart
Post 6/11/20 Meeting minutes online	Tina M. Stewart
Post the finalized strategic plan online	Gretchen Lopez-Martinez
Schedule meeting with Chair to prepare for NHTSA November round one data collection	Subject Matter Experts
Provide findings of NHTSA Go meeting	Tina M. Stewart
Inform prospective agencies of available In-Car printer equipment	All TRCC Personnel
Send strategic plan quarterly emails	Gretchen Lopez-Martinez

ATTACHMENTS

Attachment 1 – PowerPoint Presentation

~ NOTE: All attachments are available upon request. ~

NEXT MEETING

Tuesday, December 15, 2020 at 10:00am

Executive/Technical Council

Ohio Department of Public Safety – Microsoft Teams Virtual Meeting

1970 West Broad Street - Columbus, Ohio 43223