~ Executive/Technical Council Meeting ~

MINUTES FINAL
DATE December 15, 2020
TIME 10:00 a.m.
LOCATION 1970 West Broad Street, Columbus, Ohio 43223
Microsoft Teams Virtual Meeting

Executive Council
Assistant Director Karen Huey (on behalf of Director Thomas Stickrath Ohio Department of Public Safety (ODPS); TRCC Executive Council Chair); Director Jack Marchbanks (Ohio Department of Transportation (ODOT)); Katie Fleck (on behalf of Chairman Sam Randazzo (Public Utilities Commission (PUCO)) and Milt Nuzum (on behalf of Administrative Director Jeffrey Hagler Supreme Court of Ohio).

Technical Council
*Dan Baker (ODPS-EMA); *Brian Blaney (OARC); *Keith Church (ODPS-IT); *Dean Fadel (Ohio Insurance Institute); *Jerome Ferguson, Sr. (ODPS-OBMV); Ryan Furlong (Buckeye Sheriff's Association); *Tom Gwinn (ODPS-OSHP); Caraline Griffith (ODPS-ODOT); Gretchen Lopez-Martinez, (ODPS-OSHP); *Jim Luebbers (ODPS-CJS); *Eric Mays (ODPS-EMS); *Milt Nuzum (Supreme Court of Ohio); *Simone Moody (ODPS-OHS); Tina Stewart (ODPS-OSHP); *Derek Troyer (ODPS-ODOT); and *Lori Tyack (Ohio Clerks of Court Assoc.).

* Member Agency Representative

Quorum present

Minutes Tina M. Stewart (ODPS-OSHP)

GUESTS
Alex Armitage (ODPS-Legal); Martin Broyles (NHTSA); Major Shawn Davis (ODPS-OSHP); Jeff Dripps (ODPS-Procurement); Brent Rawlins (ODPS-IT); Pamela Walker (ODPS-OSHP); Jerry Zachariah (ODPS-IT); and Dr. Motao Zhu (Nationwide Children’s Hospital).

~ Executive Committee Meeting ~

Welcome/Introduction of Executive Council

The meeting was called to order at 10:06 a.m. Chair Gretchen Lopez-Martinez welcomed the executive council members, technical committee members, attendees and guests. All those present typed their names in the chat box as directed.

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<th>ACTION ITEMS</th>
<th>PERSON RESPONSIBLE</th>
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2021 Charter

A draft copy of the 2021 State of Ohio TRCC Charter was distributed to all TRCC members prior to the meeting for review and comment. No changes were recommended. The Charter was approved and signed by the Executive Council. (Attachment 1 – 2021 State of Ohio TRCC Charter)

Proposal of Committee Chair

A Committee Chair appointment was presented by committee Chair Gretchen Lopez-Martinez for recommendation.

FFY 2021 Grant Funding Update

Chair Lopez-Martinez provided the council with the preliminary FFY 2021 budget plan. In addition, she provided a brief overview of the TRCC grant structure and current fund balances. For FFY 2021, $5,161,914.00 grant award amount has been granted to the TRCC committee. $546,055.68 from 2016 in funding was due to expire by September 30, 2021 has been obligated to spend towards the ODOT Intersection Project. Another, $1,213,378.19 from 2017 in funding is due to expire by September 30, 2021 has been obligated to spend toward the ODOT Intersection Project as well. In addition, $1,447,481.69 from 2018 in funding is due to expire by September 30, 2022. $1,509,308.21 from 2019 in funding is due to expire by September 30, 2023. Lastly, $1,465,595.33 from 2020 in funding is due to expire by September 30, 2024. The council was encouraged to bring project proposals to the council to improve traffic safety thereby ensuring the expending of NHTSA granted funds. If funds cannot be liquidated by projects TRCC could initiate a promise project and obtain an extension on the funds.
Year in Review (FFY 2020)

Chair Lopez-Martinez relayed an overview of the projects approved in FFY 2020:

- Six projects were approved by the Council in FFY 2020
  - Court Technology Upgrades (Citation/Adjudication Core Areas) - $1,000,000
  - Citation Interfaces with the Courts (Municipal, County, Juvenile, and Mayors)(Citation/Adjudication Core Areas) - $250,000
  - ODOT Intersection Data Collection (Roadway Core Area) - $2,500,000
  - Ohio Uniform Crash Manual Application (Crash Core Area) - $202,000
  - Road Scholar Driver Training System (Driver Core Area) - $850,000
  - OTIS Optical Character Recognition (OCR) (Citation/Adjudication Core Areas) - $200,000
- All six proposals have been approved by NHTSA.
- FFY 2020 expenditures totaled $129,078.77. (Attachment 2 – PowerPoint Presentation)

ACTION ITEMS
PERSON RESPONSIBLE
DEADLINE

None n/a n/a

2021 Ohio Traffic Records Assessment

Chair Lopez-Martinez conveyed an overview of the NHTSA assessment process that provides guidance and structure in order for TRCC to receive federal funding for committee projects. This is a requirement that is due every five years and it is a federal statute. The assessment is based on an advisory document that NHTSA prepares and is broken down by TRCC disciplines and what the ideal traffic system would look like. As the committee answers questions the NHTSA assessors compare to the advisory document as a state whether Ohio “meets” “doesn’t meet” or “partially meets”. The Kick off date was November 10, 2020. Round One of Data Collection was November 12, 2020. Round One of Data Analysis was November 27, 2020. The first Check In Meeting is today December 15, 2020. Round Two Data Collection is December 16, 2020. Round Two Data Analysis is January 8, 2021. Facilitator’s Round is January 25, 2021. Lastly, the Final Report Date is February 5, 2021. The assessment will provide insight as to how far TRCC has come from 2015 to 2020 and allow the committee to make improvements where necessary. In addition, the assessment will offer vision for the strategic plan. The strategic plan is a live document that guides TRCC’s plans for the next five years and allows the committee to be flexible in the execution of the document.

ACTION ITEMS
PERSON RESPONSIBLE
DEADLINE

None n/a n/a

eCitation Equipment from 2017

Chair Lopez-Martinez reported NHTSA had changed their interpretation on equipment last year. This change allowed TRCC to buy a last set of 500 printers for a 2016 eCitation project. During this year, 605 printers were distributed with accompanying equipment and 68 agencies were on-boarded to using the e-citations. Moreover, Statistical Analysis Unit (SAU) provided data from 2017-2020 regarding agencies and the number of eCitations processed to date:

Ohio Traffic eCitations

<table>
<thead>
<tr>
<th>Category</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020 YTD</th>
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<tbody>
<tr>
<td>Citations</td>
<td>628,724</td>
<td>643,499</td>
<td>601,748</td>
<td>387,451</td>
</tr>
<tr>
<td>Agencies</td>
<td>68</td>
<td>104</td>
<td>138</td>
<td>149</td>
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1. 2017 - 2019 represent the entire calendar year.
2. 2020 is YTD from 01/01/2020 up to and including 11/30/2020.

ACTION ITEMS
PERSON RESPONSIBLE
DEADLINE

None n/a n/a

Core Area Updates

Crash (Tom Gwinn, ODPS OSHP)
- The Ohio Uniform Crash Manual Application Project went to the Controlling Board December 14, 2020 and was approved. Looking forward to seeing improvement in crash quality due to this project moving forward.
- Unfortunately, fatalities are up nearly 7% YTD 1,177 to last year 1,106.

Vehicle and Driver (Jerome Ferguson, ODPS BMV)
House Bill 404
This bill was signed by the Governor November 23, 2020 creating new extensions for licenses, permits, and vehicle registration expirations. Basically, if Ohioan’s are due to expire between 3/9/20-4/1/21, they will not expire until July 1,
Any proexpiring April 2, 2021, or thereafter will not be granted an extension. Ohioans are encouraged to go online to obtain vehicle registrations, or try the Get In Line On Line at their nearest Deputy Registrar’s Office for driver’s licenses. In addition, there are provisions in this bill relating to offering opportunities for virtual hearings for those requesting a hearing with the Bureau of Motor Vehicles (BMV).

**Amnesty Program and Reinstatement Fee Payment Plan Program**
Legislators have made the Driver License Reinstatement Fee Amnesty Initiative a permanent program. This plan allows individuals who are indigent or unable to pay their fees to have those fees reduced to zero or to a smaller amount. This can occur if the BMV fees are not related to DUI, drug offenses, or weapons against law enforcement. This Amnesty Program allows suspended drivers to successfully obtain driver’s licenses and drive legally. Studies have found trends this program has enabled its recipients to find successful employment. Ultimately, leading to less domestic violence.

The Amnesty Program and Reinstatement Fee Payment Plan resumed December 13, 2020. The Amnesty fee plan is $25 a month. The current and original payment plan is $50 a month. Anyone qualifying for the Amnesty Program will automatically have their fees reduced and be placed on the Amnesty fee payment plan upon showing proof of insurance.

**TRCC Ohio Traffic Records Assessment**
Working with Administrator Greg Edwards, BMV has been able to update and provide responses for the new assessment. A special thanks to Greg Edwards, and other Departments who were instrumental in getting this assessment done.

**Road Scholar Project**
Allows the Drivers Examination Stations to use tablets to capture data and to acquire real time scoring for those individuals seeking to obtain a driver’s license. There’s been a delay in starting the project due to the COVID pandemics impact on operations. The core platform needs to be modernized before the skills based testing can be updated. Keith Albert, BMVs Project Manager for this project has asked about receiving an extension on this grant.

Getting Road Scholar to go live by the end of FY21 will be challenging as HB404 - Change in the length of a Driver’s License and SB 68 – Ability to Order a Reprint of Driver’s License Online both impede this projects efforts. As a result, Road Scholar will probably be pushed off until CY21. If necessary, without an extension BMV will purchase the equipment in advance of the need although that is not preferred. BMV, would like to thank everyone that has helped them along the way.

**Roadway Data (Derek Troyer, ODOT)**
Countermeasures at priority intersections across the state. This highlighted the effort for ODOT to improve and expand prioritization methods. This started the process to collect more accurate data at intersections for all public roads. This is directly related to ODOT’s TRCC grant funding application.

In addition to the Governors Priority Intersection Initiative, the FAST Act requires a small subset of data be collected on all public roads to ensure funding is eligible. To collect Fundamental Data Elements (FDE) at intersections. So far, ODOT has collected about 20% of the inventory.

Finally, ODOT would like to thank everyone in the development of the Strategic Highway Safety Plan (SHSP). This is a comprehensive statewide plan that addresses the most prevalent causes to roadway deaths and serious injuries in Ohio. This data plan establishes more common goals, priorities, and strategies. It also provides a framework to track investments, activities, and implementations across many organizations within the state. This plan is renewed every five years and was up for renewal this year. The SHSP is required for federal funding. Within this plan there’s a data action plan with 23 items from the TRCC strategic plan in areas of data collection, management accessibility, integration and analysis. Again, thanks everyone for your support and ODOT continues to look forward to partnering with this committee.

**Citation/Adjudication (Gretchen Lopez-Martinez, ODPS OSHP)**

**Supreme Court Project**
NHTSA approved the Court Technology Grant in April 2020. There are seven vendors participating and 32 courts will be interfaced. This project was delayed due to concerns NHTSA had with updates being specific to traffic safety. Thereby, causing language changes in the Memorandum of Understandings (MOUs) to get this project approved. As of December 9, 2020 Dayton and Willoughby Municipal Courts have been successfully interfaced. Additionally, Warren County Juvenile Court started parallel submission December 14, 2020 and should be up and running in January of next year.
Optical Character Recognition Project
As mentioned previously, the Optical Character Recognition (OCR) project was approved and started development in November 2020.

EMS/Injury Surveillance  
(Eric Mays, ODPS EMS)
EMSIRS Internal Rewrite
EMS on-boarded 885 agencies onto the new system. This number is higher than the number of agencies that were using the old system. Currently, there are 864 of the known 1,018 EMS transporting agencies reporting new run data. This equates to 84.9 percent. This number is also higher than in the old system as well. Successfully, transitioned all 23 active vendors passed the QA testing process and transferred into the new system. Big News, EMS, has been recognized as a state to send run data nationally to their NEMSIS repository. Recently, EMS received provisional approval from NEMSIS to submit EMS data to the national repository this month and is submitting EMSIRS data to NEMSIS. EMS will begin sending data receipt for the previously year so when done the entire of year 2020 will have been sent. Then EMS will be sending regular updates going forward to keep current. IT has some housekeeping to do in addition to working with EMS management to develop and automate these last step processes.

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Open Discussion
Chair Lopez-Martinez opened the floor to the Executive Council. Director Marchbanks, expressed being happy to be a part of this committee on behalf of the Department of Transportation and he found the information extremely informative and he appreciates the work that’s been done. He’s keenly interested in the ODOT projects that need to be done by September 30, 2021 to ensure those funds are liquated or as he would like to say invest them. Chair Lopez-Martinez agreed with Director Marchbanks statement and has a rewarding feeling each time a project progresses towards completion. Director Huey, echoed Director Marchbanks comments saying “There’s a lot of good work going on. It’s been interesting to see how people have navigated COVID. But it’s great to see that things are ongoing and people are still doing the good work.” I am really hopeful that Road Scholar can move along. I’m anxious to see that project provide results. Thanks everyone for your hard work. Chair Lopez-Martinez thanked Director Huey for her kind words and asked the committee if they had any questions or comments. Jerome Ferguson, with BMV responded to Director Huey stating Keith Albert is working diligently to make sure this project does become a reality. Its safety for the employees and for the individuals taking the test as well so the BMV, will do everything to ensure this project comes together. BMV, would like to thank Gretchen, for working on extensions and the IT department who are working on many projects but are trying to keep this one at the forefront so that we can meet established goals. Chair Lopez-Martinez asked if anyone had anything else to add and extended an invitation to the Executive Council to remain for the Technical Council portion after a short break. Committee members decided to continue without a break.

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~ End Executive Council Meeting at 10:40am ~

~ No BREAK ~

~ Technical Council Meeting called to order at 10:40am ~

NEW BUSINESS

Review and Approval of Minutes (9/3/20)
The meeting minutes from September 3, 2020 were reviewed and approved.

**ACTION: Motion to approve the September 3, 2020 TRCC Technical Council meeting minutes with two changes.** Dan Baker – First. Keith Church – Second. None – Abstained. None – Opposed. Motion approved.

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<tr>
<td>Post Approved September 3, 2020 meeting minutes online</td>
<td>Tina Stewart</td>
<td>Following Adjournment</td>
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FFY 2021 Budget Plan

Chair Lopez-Martinez provided an overview of the projects approved for FFY 2021. See PowerPoint Presentation for more details.

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**Review of 2021 Meeting Schedule**

The 2021 TRCC meeting schedule was reviewed and approved.

- February 25, 2021
- April 22, 2021
- June 17, 2021
- September 16, 2021
- December 14, 2021 (Executive Council meeting)

All meetings will take place at the Ohio Department of Public Safety (ODPS) after April and will begin at 10:00 a.m. Prior to April the meetings will take place via Microsoft Teams. Please note: Date, time and location are subject to change. *(Attachment 3 – 2021 TRCC Meeting Schedule)*

**ACTION: Motion to approve the 2021 meeting schedule.**
Motion Approved.

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**Open Forum**

Derek Troyer, announced the ODOT Intersection Project is collecting at a faster pace than anticipated. If this pace is continued ODOT may be able to spend down the funds in this open federal fiscal year. In addition, ODOT is working on a collection project. Where we’re trying to figure out the details for traffic volumes at said intersections. This also involves all modes of travel. This project is a little more complex and ODOT has the back end systems available to collect. ODOT is hoping to make this an equipment only purchase for the data collection. More details will follow as logistics are determined. Chair Lopez-Martinez, inquired whether anyone had anything else they wanted to share? Milt Nuzum, posed a question concerning distracted driving enforcement corridors. He asked if any of that was funded through federal money (For ODOT and OSHP signage)? Chair Lopez-Martinez, replied she would have to get back to him via email but, when she worked for OTSO they did fund projects back then. Do you have a specific road in mind? Milt Nuzum, answered yes, Route 33 between Lancaster and Groveport there’s a pretty busy stretch of busy four lane highway. There’s signage that relays when drivers are entering and leaving the zone and it always struck me as peculiar. Because the temptation for the average driver when leaving the zone is to check their phone for text messages. He always wondered why they were there and he proposed maybe we need more of them. Chair Lopez-Martinez, stated she will check with OTSO and get right back to him but, a lot of the times they have signage for social norming similar to check points. In the hopes that people will do better if they know their expected to do better. Derek Troyer, interjected the ODOT signage is mainly federally funded but it’s a mixed bag of things depending on the locations. Not sure about the ODPS-OSHP enforcement piece. The end zone sign is intended to convey it wasn’t so bad so continue to drive without the distraction. But, he stated he would get Gretchen some more information to forward regarding this matter. Dr. Motao Zhu, thanked the council and wanted to share a recently published article regarding distracted driving. Nationwide Children’s Hospital analyzes national high school students finding basically approximately 50 percent of them use their mobile phones at least once a month. If a state has a hand held ban on the younger population or all ages that state has a 20 percent less likelihood to use the phone while driving. In Ohio, there’s an effort to commute hands-free and laws are being established to that end. Jerome Ferguson, wanted to add there will be an updated more user-friendly BMV website coming early 2021. Please be on the lookout for the announcement. Chair Lopez-Martinez, offered a heartfelt thanks to the committee for all of the support, collaboration, diligence, and assistance granted during this period of transition.
ADJOURN

ACTION: Motion to adjourn.
Motion Approved.

Meeting adjourned at 10:56 a.m.

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<tr>
<th>SUMMARY of ALL ACTION ITEMS</th>
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<tr>
<td>Forward 2021 Charter to TRCC</td>
<td>Tina Stewart</td>
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<tr>
<td>Post Meeting Minutes from September 3, 2020 Online</td>
<td>Tina Stewart</td>
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ATTACHMENTS

Attachment 1 – State of Ohio 2021 Charter
Attachment 2 – PowerPoint Presentation
Attachment 3 – TRCC 2021 Meeting Schedule

~ NOTE: All attachments are available upon request. ~

NEXT MEETING

Thursday, February 25, 2021 at 10:00am
Ohio Department of Public Safety
Microsoft Teams Virtual Meeting